PRIORITY REGISTRATION DETERMINATION

HOW TO READ PRIORITY NUMBERS

Example: If Priority Number is 070459

- First two digits (07) are the Priority Group number explained in the table below.
- Next three digits (045) are the units completed as of the prior term, plus current term enrollment

· Last digit (9) is a random digit.

<u>Note</u>: Only course units completed at Chabot College or Las Positas College are considered in determining student priority numbers.

HOW COURSE "ADD" PRIORITY IS DETERMINED: Only the <u>last 4 digits</u> of the priority number are considered by an instructor at the beginning of each course when determining "add" priority for additional students. The "add" priority number for new and returning will be zero for their initial semester of enrollment.

HOW REGISTRATION PRIORITY IS DETERMINED: Continuing (currently enrolled) students are assigned a registration priority number each semester prior to the start of the registration period for the next term. Registration appointment dates are based on the student's priority within the following groups:

CONTINUING	Completed Student	MATR	ICULATION COMPO	NENTS
(Currently Enrolled)	Educational Plan (SEP)	Completed Assessment**	Completed Orientation**	Completed Counseling**
1st Priority - Group 07: Those who have completed a Student Education Plan (SEP) PLUS the assessment, orientation and counseling components of the matriculation process	✓	✓ haste	ngilah course com	
2nd Priority - Group 05: Those who have completed or are automatically qualified for exemption* from the matriculation process (assessment, orientation, and counseling)	eske English 1A. Raedler	3.3	ath cours comple	M 100 m €
3rd Priority - Group 03: Those who have completed 2 of the 3 matriculation components (assessment, orientation, and counseling)	Erange, Main 65 Etam ballas are transcripts un	COMPLETED AN	TWO OF THREE I	MATRICULATION
4th Priority - Group 04: Continuing students who do not fall under the previous hree categories.	(All remain	ing students who are r	not in the above priority	groups)

^{*} Students with an AA degree or higher are EXEMPT from the Matriculation process and are considered to have completed all three matriculation components.

PLEASE NOTE:

- Some students may qualify for exemption from certain matriculation components by completing a Request to Review Priority Registration Status with a counselor.
- Students must be registered in at least one course past the "NGR" deadline each semester to maintain priority registration status as a continuing student.

^{**} All components must be completed at least two weeks PRIOR to the start of the registration process.

REQUEST TO REVIEW PRIORITY REGISTRATION STATUS

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	AND I have an o	verall grade point a	verage of 2.0	or higher.	nity within	on the students par	
	OR I have doc	cumented evidence	of completion	n of orientation at	another	college.	
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